

THILANKA M DOLAMULLA

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Online Portfolio:	www.tmdolamulla.com

WEB DESIGNER / DEVELOPER & GRAPHIC DESIGNER

CAREER OBJECTIVE

Outgoing, motivated team player eager to contribute in internet solutions, web designing and graphic designing tasks effectively while exercising the right degree of supervisory oversight, towards supporting the objectives of an organization that rewards reliability, dedication, and solid work ethics with opportunities for professional growth.

SPECIALTIES:

WEB CMS DEVELOPER & GRAPHIC DESIGNER - from 2003 - Present

Specializing in designing Content Management Systems (Joomla, Wordpress) , PowerPoint presentations , Basic video editing, Complete Graphic designing solutions for both digital and print media which includes print and online advertising campaigns , publications and marketing collateral.

SKILLED APPLICATIONS & DEVELOPING TOOLS

- Adobe Photoshop
- Adobe DreamWeaver
- Adobe Illustrator
- Adobe InDesign
- MS Powerpoint
- MS Word
- Adobe Flash (Basic)
- XAMPP
- Google Analytics
- Power Director

AREAS OF EXPERTISE & CORE COMPETENCIES

- Strong command of visual design, usability, typography, and interaction.
- Comprehensive know-how of the most current industry trends and market techniques.
- Adaptability and mental agility: a flexible worker who thinks on his feet.
- Strong portfolio to showcase solid, inspired work experience.
- CMS installation & implementation
- Outstanding project management, time management, and multi-tasking ability.
- Communication skills and interpersonal skills.
- Customizing themes
- Plugins & extensions implementation,
- Creative strategy and troubleshooting
- PayPal integration
- Social Media Integration Search Engine Optimization
- Template Modification (experienced with all major providers)
- Responsive and mobile friendly CMS's
- Community and eCommerce implementation
- Advanced Form Design (Breezing Forms, ChronoForm, RSforms)
- Experience with internet security
- Website Management and maintenance
- Training clients on managing their own CMS

PROFESSIONAL EXPERIENCE - 11+ years

From October-2015 - Current (U.S.A)

- Working as a fulltime employee Maintenance and IT system engineer at the **Double Tree by Hilton Hotel Bethesda**
- Freelance web designing & graphic designing

From May, 2015 - December 2016 (U.S.A)

Home Depot Germantown MD Shipping Associate (Pack down Team)

I have been working here for five months now and I have already been granted with two " Living Our values - homer Awards " from home depot for my hard working service.

From February , 2009 - December 2014 (Sri Lanka)

Australia Gateway (Pvt) Ltd (Global Migration Law Firm) as the IT Manager, System administrator, web developer and graphic designer.

Major Tasks, Responsibilities & Key Accountabilities:

- Maintaining the cooperate web site CMS, designing and update content and banners.
- Social media advertising
- Building PowerPoint presentations
- Designing marketing material such as flyers, business cards, posters,..etc
- Coordinating with the printers and publishers
- Create/modify user accounts.
- Record all system modifications and events in log.
- Be on call to restart the system after panics, crashes, power spikes.
- Maintain security of hardware, software, data file access.
- Perform scheduled backups
- Upgrade system and application software, as needed.
- Check for configuration errors, including verification of system software
- Re-distribute space in file systems.

Reference Contact: Mr.Don Susantha - +61433576911 (CEO - Australia Gateway)

From February , 2006 - December 2009 (Sri Lanka)

Euro Substrates (Pvt) Ltd (Coir products manufacturing and trading company)

Web developer and Graphic designer.

- Maintaining the cooperate web site, designing and update content and banners.
- Social media advertising
- Designing marketing material such as flyers, business cards, posters,..etc
- Coordinating with the printers and publishers
- Building PowerPoint presentations
- Maintaining the staff PCs, upgrading and troubleshoot

From February , 2003 - December 2006 (Sri Lanka)

Intelliccept (Pvt) Ltd. (Advertising firm)

Web developer and Graphic designer.

- Designing and developing web sites for clients
 - Designing marketing material such as flyers, business cards, posters,..etc
 - Maintained close contact with customer at all stages of design process to research client requirements and respond to client queries
 - Promoted corporate web sites internally and externally through presentations.
 - Ran regular routine tests to make sure sites worked properly with different specifications, in various browsers.
 - Instructed employees and advised clients on improvements to existing sites.
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PAST WORK / PORTFOLIO

To view all my past work/portfolio please visit -

<http://www.tmdolamulla.com>

EDUCATION

- **High school, Thurstan College Colombo 03, Sri Lanka**
- Diploma in IT web designing at kent academy of digital science.
- Certificate in adobe photoshop at digital base interactive technologies.

I hereby certify that the information given above is true & in order to the best of my knowledge.

Thilanka Madushan Dolamulla.

09/12/2015

Date

Thank you!

Awaiting for your feedback